

Warehouse Assistant

Join our team and experience all that Robert A. Bothman Construction has to offer!

It's fun to work at a company where people take pride and truly believe in what they're doing. At Bothman, we're committed to bringing passion and superior customer focus to all of our innovative construction projects. Although we work hard, and we're serious about what we do - we care deeply about our employees and like to have a good time too.

In fact, our core principal is **Quality People and Quality Projects**™. Here's a glimpse of some of the coolest projects we've worked on: Avaya Stadium (Home to the San Jose Earthquakes), the Mountain Winery in Saratoga, San Jose State University Event Center, Cupertino City Center Park, the Haunted House at the Santa Cruz Beach Boardwalk and the Guadalupe River Park to name a few.

If a career at Bothman Construction sounds interesting to you, please read on!

Job Description:

We are seeking a Warehouse Assistant, who will be responsible for assisting the Warehouse Manager with the distribution and maintenance of construction tools, equipment and material, safely and efficiently.

General responsibilities include, but are not limited to:

- Distribute small tools and yard material.
- Process and organize incoming small tools and materials from job sites.
- Make deliveries to job sites. (Special circumstances)
- Assist in yard stock inventory counts.
- Unload and check in all incoming material deliveries and notify Manager of discrepancies.
- Keep yard clean and organized.
- Clean and organize form materials and other materials returning from job sites.
- Coordinate with maintenance staff regarding office landscape maintenance needs.
- Make miscellaneous small office repairs.
- Wash and clean company vehicles.
- Run parts as required for mechanic.
- Put up the flag and water plants.

Preferred Qualifications

- Minimum two years construction experience.
- Ability to lift fifty pounds.
- Bilingual – English and Spanish.
- High school diploma or GED certificate.
- Knowledge and experience in the construction industry.
- Computer literate in Excel, Word, and Microsoft Project.
- Strong communication skills both written and verbal.
- Ability to work in pressure environment and to meet deadlines.
- Must possess a valid driver's license.



Robert A. Bothman provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Robert A. Bothman complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings.

About Bothman Construction

Robert A. Bothman Construction is a full-service, family-owned construction and general engineering company with offices in California and Hawaii. Founded in 1978, we are a recognized industry leader offering a full complement of pre-construction and construction services for public, commercial, industrial and privately owned projects. Our expertise covers a wide range of construction and general engineering specialties including: Sports & Recreational Facilities, Educational Facilities, Site Development & Heavy Engineering, Structural & Architectural Concrete, Solar & Renewable Energy, Stormwater Management and RABcrete™ Pervious Concrete. We believe in providing exceptional value and service to all of our clients and believe that dedication and hard work is the key to unlocking our continued growth and success.

Our headquarters are located in Santa Clara, California.

To apply, please email your resume and cover letter to jobs@bothman.com